ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

School Directory

Ministry Number:	392
Principal:	Vicki Wish (Acting)
School Address:	238 Union Street, Milton, 9220
School Phone:	03 417 8620
School Email:	ths@tokohigh.school.nz

Solutions & Services
Collaborative School Administration

TOKOMAIRIRO HIGH SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

Index

Page	Statement
1	Statement of Responsibility
2	Members of the Board
3	Statement of Comprehensive Revenue and Expense
4	Statement of Changes in Net Assets/Equity
5	Statement of Financial Position
6	Statement of Cash Flows
7 - 17	Notes to the Financial Statements
	Independent Auditor's Report

Tokomairiro High School

Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the Principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the School.

The School's 2023 financial statements are authorised for issue by the Board.

Darlene Adams	Vicki Wish
Full Name of Presiding Member	Full Name of Principal
Signed by: Darlene Adams F91074E0405C0E38	Signed by: 4EB89EBF9863A5E8
Signature of Presiding Member	Signature of Principal
Date: 10/04/2024	Date: 17/04/2024

Tokomairiro High School
Members of the Board
For the year ended 31 December 2023

Name	Position	How Position Gained	Term Expired/ Expires
Darlene Adams	Presiding Member	Elected	Sep 2025
Declan Sheridan	Principal	ex Officio	Dec 2023
Vicki Wish	Acting Principal	ex Officio	
Kerri Clarke	Parent Representative	Elected	Sep 2025
Joseph Herbert	Parent Representative	Elected	Sep 2025
John Keoghan	Parent Representative	Elected	Sep 2025
Tony Mallon	Parent Representative	Elected	Sep 2025
Kris Simpson	Staff Representative	Elected	Sep 2025
Kaydence Noye	Student Representative	Elected	Sep 2025
Matthew Hutton	Student Representative	Elected	Oct 2024

Tokomairiro High School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2023

	Notes	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Revenue				
Government Grants	2	5,058,278	4,225,996	4,544,766
Locally Raised Funds	3	373,892	347,780	361,424
Interest		49,188	44,000	21,492
Total Revenue		5,481,358	4,617,776	4,927,682
Expenses				
Locally Raised Funds	3	170,455	131,256	133,077
Learning Resources	4	3,498,703	3,444,567	3,373,044
Administration	5	528,000	227,464	497,732
Interest		4,902	-	6,915
Property	6	1,110,080	922,806	927,535
Loss on Disposal of Property, Plant and Equipment		-	-	8,542
Total Expense		5,312,140	4,726,093	4,946,845
Net Surplus/(Deficit) for the year		169,218	(108,317)	(19,163)
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		169,218	(108,317)	(19,163)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Tokomairiro High School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2023

	Notes	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Equity at 1 January		1,059,802	1,059,802	1,089,254
Total comprehensive revenue and expense for the year		169,218	(108,317)	(19,163)
Contribution - Furniture and Equipment Grant		32,935	-	18,711
Contributions from / (Distributions to) Ministry of Education		-	-	(29,000)
Equity at 31 December		1,261,955	951,485	1,059,802
Accumulated comprehensive revenue and expense		1,261,955	951,485	1,059,802
Equity at 31 December		1,261,955	951,485	1,059,802

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Tokomairiro High School
Statement of Financial Position
As at 31 December 2023

	Notes	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Current Assets				
Cash and Cash Equivalents	7	257,779	309	71,309
Accounts Receivable	8	223,279	225,709	225,709
GST Receivable		-	7,804	7,804
Prepayments		16,761	16,284	16,284
Investments	9	774,914	740,390	740,390
		1,272,733	990,496	1,061,496
Current Liabilities				
GST Payable		577	-	-
Accounts Payable	11	311,493	322,474	322,474
Revenue Received in Advance	12	22,136	54,523	54,523
Provision for Cyclical Maintenance	13	94,716	4,000	101,066
Finance Lease Liability	14	24,197	28,687	28,687
Funds held for Capital Works Projects	15	70,885	-	-
		524,004	409,684	506,750
Working Capital Surplus		748,729	580,812	554,746
Non-current Assets				
Property, Plant and Equipment	10	618,984	619,002	622,506
		618,984	619,002	622,506
Non-current Liabilities				
Provision for Cyclical Maintenance	13	86,500	208,128	77,249
Finance Lease Liability	14	19,258	40,201	40,201
		105,758	248,329	117,450
Net Assets		1,261,955	951,485	1,059,802
Equity		1,261,955	951,485	1,059,802

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Tokomairiro High School
Statement of Cash Flows
For the year ended 31 December 2023

	Note	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Cash flows from Operating Activities				
Government Grants		1,511,065	1,356,403	1,366,425
Locally Raised Funds		321,505	328,900	413,594
International Students		16,180	18,880	13,343
Goods and Services Tax (net)		8,381	-	15,896
Payments to Employees		(827,728)	(894,950)	(942,793)
Payments to Suppliers		(814,138)	(817,733)	(719,368)
Interest Paid		(4,902)	-	-
Interest Received		41,326	44,000	20,507
Net cash from Operating Activities		251,689	35,500	167,604
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment		(118,251)	(106,500)	(44,842)
Purchase of Investments		(34,524)	-	(18,585)
Net cash(to) Investing Activities		(152,775)	(106,500)	(63,427)
Cash flows from Financing Activities				
Furniture and Equipment Grant		32,935	-	18,711
Contributions from / (Distributions to) Ministry of Education		-	-	(29,000)
Finance Lease Payments		(21,236)	-	(24,036)
Painting Contract Payments		-	-	(18,854)
Funds Administered on Behalf of Other Parties		75,857	-	(168,327)
Net cash from/(to) Financing Activities		87,556	-	(221,506)
Net increase/(decrease) in cash and cash equivalents		186,470	(71,000)	(117,329)
Cash and cash equivalents at the beginning of the year	7	71,309	71,309	188,638
Cash and cash equivalents at the end of the year	7	257,779	309	71,309

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense, and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Tokomairiro High School
Notes to the Financial Statements
For the year ended 31 December 2023

1. Statement of Accounting Policies

1.1. Reporting Entity
Tokomairiro High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation
Reporting Period
The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation
The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied
The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime
The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of $30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base
The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency
These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

Specific Accounting Policies
The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions
The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical Maintenance
A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Useful lives of property, plant and equipment
The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Critical Judgements in applying accounting policies
Management has exercised the following critical judgements in applying accounting policies:

Classification of leases
Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 20b.

Recognition of grants
The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants
The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programmes are recorded as revenue when the School has the rights to the funding in the period to which they relate. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist
Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

Donations, Gifts and Bequests
Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue
Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Finance Lease Payments
Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.5. Cash and Cash Equivalents
Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks. The carrying amount of cash and cash equivalents represent fair value.

1.6. Accounts Receivable
Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

1.7. Investments
Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

1.8. Property, Plant and Equipment
Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases
A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation
Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	5 - 50 years
Furniture and equipment	5 - 20 years
Information and communication technology	2 - 10 years
Motor vehicles	5 - 20 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

1.9. Impairment of property, plant and equipment
The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets
Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

1.10. Accounts Payable
Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.11. Employee Entitlements
Short-term employee entitlements
Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements
Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

1.12. Revenue Received in Advance
Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

1.13. Funds held for Capital Works
The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

1.14. Provision for Cyclical Maintenance
The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.
The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

1.15. Financial Instruments
The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, and finance lease liability.. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

1.16. Goods and Services Tax (GST)
The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.17. Budget Figures
The budget figures are extracted from the School budget that was approved by the Board.

1.18. Services received in-kind
From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Government Grants - Ministry of Education	1,152,791	998,769	1,118,513
Teachers' Salaries Grants	2,469,662	2,256,000	2,272,002
Use of Land and Buildings Grants	772,072	613,593	613,593
Healthy Lunches Grant	302,520	-	273,555
Other Government Grants	361,233	357,634	267,103
	5,058,278	4,225,996	4,544,766

The School has opted in to the donations scheme for this year. Total amount received was $34,215 (2022: $35,250).

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Revenue			
Donations & Bequests	32,537	30,000	29,614
Fees for Extra Curricular Activities	117,522	40,750	56,285
Trading	14,088	13,650	28,480
Fundraising & Community Grants	33,000	23,000	11,200
Other Revenue	160,565	221,500	222,502
International Student Fees	16,180	18,880	13,343
	373,892	347,780	361,424
Expenses			
Extra Curricular Activities Costs	123,621	64,926	61,625
Trading	-	-	21,434
Other Locally Raised Funds Expenditure	35,740	47,450	41,314
International Student - Other Expenses	11,094	18,880	8,704
	170,455	131,256	133,077
Surplus for the year Locally raised funds	203,437	216,524	228,347

During the year the School hosted 1 International students (2021:1)

4. Learning Resources

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Curricular	286,587	400,250	279,581
Equipment Repairs	48,233	45,000	62,225
Information and Communication Technology	-	7,250	605
Library Resources	2,277	3,000	2,157
Employee Benefits - Salaries	3,017,632	2,858,700	2,905,370
Staff Development	18,260	20,363	14,668
Depreciation	125,714	110,004	108,438
	3,498,703	3,444,567	3,373,044

5. Administration

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Audit Fee	7,209	7,209	6,999
Board Fees	3,545	5,750	5,775
Board Expenses	42,169	3,500	3,028
Communication	4,250	4,150	4,065
Consumables	22,252	37,525	20,866
Healthy Lunches Expenses	302,520	-	273,555
Other	4,721	4,050	3,462
Employee Benefits - Salaries	119,367	143,750	160,408
Insurance	18,437	18,000	16,244
Service Providers, Contractors and Consultancy	3,530	3,530	3,330
	528,000	227,464	497,732

6. Property

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Caretaking and Cleaning Consumables	8,719	9,100	8,653
Cyclical Maintenance	32,901	33,813	37,948
Grounds	13,119	7,000	6,225
Heat, Light and Water	56,313	55,200	52,556
Rates	5,356	5,500	5,419
Repairs and Maintenance	46,987	43,600	49,950
Use of Land and Buildings	772,072	613,593	613,593
Security	5,863	6,500	4,910
Employee Benefits - Salaries	168,750	148,500	148,281
	1,110,080	922,806	927,535

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Bank Accounts	257,779	309	71,309
Cash and Cash Equivalents for Statement of Cash Flows	257,779	309	71,309

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the $257,779 Cash and Cash Equivalents, $70,885 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings.

Of the $257,779 Cash and Cash Equivalents, $8,982 of unspent grant funding is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

8. Accounts Receivable

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Receivables	6,135	11,297	11,297
Receivables from the Ministry of Education	-	18,497	18,497
Interest Receivable	12,134	4,272	4,272
Teacher Salaries Grant Receivable	205,010	191,643	191,643
	223,279	225,709	225,709
Receivables from Exchange Transactions	18,269	15,569	15,569
Receivables from Non-Exchange Transactions	205,010	210,140	210,140
	223,279	225,709	225,709

9. Investments

The School's investment activities are classified as follows:

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Current Asset			
Short-term Bank Deposits	774,914	740,390	740,390
Total Investments	774,914	740,390	740,390

10. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2023	**$**	**$**	**$**	**$**	**$**	**$**
Land	10,000	-	-	-	-	**10,000**
Building Improvements	312,907	3,994	-	-	(12,067)	**304,834**
Furniture and Equipment	103,082	12,007	-	-	(25,713)	**89,376**
Information and Communication Technology	95,980	35,288	-	-	(38,562)	**92,706**
Motor Vehicles	24,962	63,035	-	-	(16,567)	**71,430**
Leased Assets	57,638	3,941	-	-	(30,072)	**31,507**
Library Resources	17,937	3,927	-	-	(2,733)	**19,131**
Balance at 31 December 2023	622,506	122,192	-	-	(125,714)	**618,984**

The net carrying value of equipment held under a finance lease is $31,507 (2022: $57,638)

Restrictions
With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation	2023 Accumulated Depreciation	2023 Net Book Value	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value
	$	$	$	$	$	$
Land	10,000	-	**10,000**	10,000	-	**10,000**
Building Improvements	574,389	(269,555)	**304,834**	570,394	(257,487)	**312,907**
Furniture and Equipment	596,362	(506,986)	**89,376**	586,660	(483,578)	**103,082**
Information and Communication Technology	332,707	(240,001)	**92,706**	315,173	(219,193)	**95,980**
Motor Vehicles	198,125	(126,695)	**71,430**	146,656	(121,694)	**24,962**
Leased Assets	116,656	(85,149)	**31,507**	118,339	(60,701)	**57,638**
Library Resources	91,649	(72,518)	**19,131**	87,722	(69,785)	**17,937**
Balance at 31 December	1,919,888	(1,300,904)	**618,984**	1,834,944	(1,212,438)	**622,506**

11. Accounts Payable

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	$	$	$
Creditors	24,664	48,628	48,628
Accruals	7,209	6,999	6,999
Employee Entitlements - Salaries	214,529	212,332	212,332
Employee Entitlements - Leave Accrual	65,091	54,515	54,515
	311,493	322,474	322,474
Payables for Exchange Transactions	311,493	322,474	322,474
	311,493	322,474	322,474

The carrying value of payables approximates their fair value.

12. Revenue Received in Advance

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	$	$	$
Grants in Advance - Ministry of Education	8,982	-	-
Other Revenue in Advance	13,154	54,523	54,523
	22,136	54,523	54,523

13. Provision for Cyclical Maintenance

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Provision at the Start of the Year	178,315	178,315	150,426
Increase to the Provision During the Year	32,901	33,813	34,621
Other Adjustments	-	-	3,327
Use of the Provision During the Year	(30,000)	-	(10,059)
Provision at the End of the Year	181,216	212,128	178,315
Cyclical Maintenance - Current	94,716	4,000	101,066
Cyclical Maintenance - Non current	86,500	208,128	77,249
	181,216	212,128	178,315

The School's cyclical maintenance schedule details annual painting to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
No Later than One Year	26,827	33,406	33,406
Later than One Year and no Later than Five Years	20,065	43,256	43,256
Future Finance Charges	(3,437)	(7,774)	(7,774)
	43,455	68,888	68,888
Represented by:			
Finance lease liability - Current	24,197	28,687	28,687
Finance lease liability - Non current	19,258	40,201	40,201
	43,455	68,888	68,888

15. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023	Opening Balances $	Receipts from MoE $	Payments $	Board Contributions $	Closing Balances $
Combined 5YA Projects 2023 - 237053	-	78,245	(7,360)	-	70,885
Totals	-	78,245	(7,360)	-	70,885

Represented by:	
Funds Held on Behalf of the Ministry of Education	70,885

2022	Opening Balances $	Receipts from MoE $	Payments $	Board Contributions $	Closing Balances $
Learning Support Mods. - 225766	(38,136)	70,105	(60,969)	29,000	-
LSC Repurpose - 220444	32,293	-	(32,293)	-	-
Asphalt Repairs Stage 1 - 226679	68,901	7,171	(76,072)	-	-
Asphalt Repairs Stage 2 - SIP 232603	82,625	4,538	(87,163)	-	-
Totals	145,683	81,814	(256,497)	29,000	-

16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy and Assistant Principals.

	2023 Actual $	2022 Actual $
Board Members		
Remuneration	3,545	5,775
Leadership Team		
Remuneration	441,289	496,178
Full-time equivalent members	3.00	4.00
Total key management personnel remuneration	444,834	501,953

There are seven members of the Board excluding the Principal. The Board had held nine full meetings of the Board in the year. The Board also has 1 Finance member that meets monthly with the Executive Officer and Property member that meet quarterly with the Principal. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual $000	2022 Actual $000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170 - 180	140 - 150
Benefits and Other Emoluments	4- 5	3 - 4
Termination Benefits	80 - 90	0 - 0

Other Employees

The number of other employees with remuneration greater than $100,000 was in the following bands:

Remuneration $000	2023 FTE Number	2022 FTE Number
100 -110	4.00	4.00
110 -120	5.00	2.00
120 - 130	2.00	1.00
130 - 140	1.00	-
	12.00	7.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	$ 127,967	$ -
Number of People	2	-

19. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

Holidays Act Compliance – schools payroll
The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

Pay Equity Settlement Wash Up amounts

In 2023 the Ministry of Education provided additional funding for non-teaching collective and pay equity agreements. The School is yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual eligible staff members employed in 2023. The Ministry is in the process of determining wash up payments or receipts for the year ended 31 December 2023 however as at the reporting date this amount had not been calculated and therefore is not recorded in these financial statements.

20. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of $70,885 (2022:$nil) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	$	$	$
Combined 5YA Project - 237053	782,455	7,360	775,095
Total	**782,455**	**7,360**	**775,095**

(b) Operating Commitments

As at 31 December 2023 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2022: nil)

21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2023 Actual $	2023 Budget (Unaudited) $	2022 Actual $
Cash and Cash Equivalents	257,779	309	71,309
Receivables	223,279	225,709	225,709
Investments - Term Deposits	774,914	740,390	740,390
Total Financial assets measured at amortised cost	1,255,972	966,408	1,037,408

Financial liabilities measured at amortised cost

Payables	311,493	322,474	322,474
Finance Leases	43,455	68,888	68,888
Total Financial liabilities measured at amortised Cost	354,948	391,362	391,362

22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Tel: +64 3 218 2959
Toll Free: 0800 182 959
invercargill@bdo.co.nz
www.bdo.nz

BDO INVERCARGILL
136 Spey Street
P O Box 1206
Invercargill 9840, New Zealand

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF TOKOMAIRIRO HIGH SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

The Auditor-General is the auditor of Tokomairiro High School (the School). The Auditor-General has appointed me, Aaron Higham, using the staff and resources of BDO Invercargill, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 3 to 17, that comprise the statement of financial position as at 31 December 2023, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2023; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 17 April 2024. This is the date at which our opinion is expressed.

The basis for our opinion is explained below, and we draw your attention to other matters. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

BDO New Zealand Ltd, a New Zealand limited company, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms. BDO New Zealand is a national association of independent member firms which operate as separate legal entities.

Tel: +64 3 218 2959
Toll Free: 0800 182 959
invercargill@bdo.co.nz
www.bdo.nz

BDO INVERCARGILL
136 Spey Street
P O Box 1206
Invercargill 9840, New Zealand

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.

- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.

- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

BDO New Zealand Ltd, a New Zealand limited company, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms. BDO New Zealand is a national association of independent member firms which operate as separate legal entities.

Tel: +64 3 218 2959
Toll Free: 0800 182 959
invercargill@bdo.co.nz
www.bdo.nz

BDO INVERCARGILL
136 Spey Street
P O Box 1206
Invercargill 9840, New Zealand

- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises The Statement of Responsibility, Members of the Board, Statement of Variance, Evaluation and analysis of the School's students' progress and achievement, How we have given effect to Te Tiriti o Waitangi, Statement of Compliance with employment policy and Statement of Kiwisport funding, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1) issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.



Aaron Higham
BDO Invercargill
On behalf of the Auditor-General
Invercargill, New Zealand

BDO New Zealand Ltd, a New Zealand limited company, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms. BDO New Zealand is a national association of independent member firms which operate as separate legal entities.