

Tokomairiro High School International



Parent and Student Information

238 Union Street
Milton
South Otago
New Zealand

Telephone +64 3 417 8620
Fax +64 3 417 8215
Email principal@tokohigh.school.nz

Principal Mrs Glenis Sim
Head of International Miss Mary Hart

For all enquiries about study and accommodation and pastoral care

Principal - Mrs Glenis Sim



Parents should seek help in translating this information

2020

Student Fees and Associated Costs

A short term study course can also be arranged for any period of time during the year. Please enquire about fees.

All fees are to be paid in advance. Part payment for a full year course can be arranged.

Administration fee (non refundable) \$ 600.00

Tuition Fees (for a full year course) \$12,500.00
(This covers classroom tuition, ESOL, text books, Government tax, access to school internet and library, transport to and from airport)

Medical and Travel Insurance \$ 620.00
(If arranged through the school or evidence of own arrangements must be provided)

Accommodation

Homestay fee **per week** \$ 255.00
(This covers all meals, laundry, reasonable travel to and from school and activities, not excessive internet use or international telephone calls.)

Additional Costs

Uniform (approx) \$ 500.00
Stationery (approx) \$ 100.00
Exam fees (on application as it depends what exams will be sat.)

Possible Additional costs

Music lessons and instrument hire
Materials used in practical classes eg wood technology
Class trips/camps
Sports

Personal clothing, toiletries and spending

Private phone calls and internet use

It is recommended that a payment of \$1500.00 for additional costs be paid with the student's fees. Once in NZ the student can open a NZ bank account, this money can then be transferred to their bank account for use while in New Zealand.

Holidays

During school holidays students may be taken on holiday with their host family. Students should offer to pay entrance fees to tourist attractions and accommodation costs.

If the student arranges their own holiday this is at their expense and they must receive permission from the co-ordinator and their parents prior to all arrangements being made.

NB Prices are current for 2020

Accommodation

Tokomairiro High School requires that all international students live in one of the following types of accommodation

- With a parent
- With a relative or close family friend as designated by their parents
- In a school approved homestay

Parents will fill in an accommodation request form so that a homestay can be arranged for the student.

All accommodation including that designated by the parents will be checked to ensure that it will provide a safe, clean and comfortable environment for the student as specified in the Code of Practice.

Homestay providers are police vetted.

Parents will need to sign an indemnity document giving their authority for their child to stay with the designated caregiver.

The International student coordinator will provide parents with details of how to contact their child and give information on the homestay provider.

For all accommodation enquires please contact

Mrs Glenis Sim

Phone 64 3 417 8620

Email principal@tokohigh.school.nz

Application Requirements and Procedures

On applying to the school the parents will receive

- Application form
- School prospectus
- Student Information booklet

Once the school receives the application form the parents will receive

- Invoice
- Agreement between school, parent and student
- Medical Authorisation form
- Offer of Place

After the fees have been paid the parents will receive

- ✓ Receipt - attach this to your Offer of Place for the visa application
- ✓ Information on emergencies, accidents and communicating with your child

Parents need to provide

- ✓ Evidence of medical insurance if providing own
- ✓ Evidence that student has an up to date passport and visa
- ✓ Travel plans to NZ, arrival and departure times

All documents can be faxed, emailed or posted to the school as detailed on the front of this booklet.

Courses

The courses at Tokomairiro High School focus on educating the whole child, emotionally, intellectually, socially and personally. Students are challenged with opportunities to participate in a range of academic, cultural, sporting and technology programmes.

Tokomairiro High School is a public or state school. The teachers are all fully qualified to teach a range of programmes in all areas of the New Zealand curriculum

- ✓ English
- ✓ Mathematics
- ✓ Science – Chemistry, Biology, Physics
- ✓ Physical Education
- ✓ Technology
- ✓ Music
- ✓ Art
- ✓ Languages
- ✓ Horticulture
- ✓ Drama
- ✓ Geography
- ✓ History
- ✓ Classics
- ✓ Social Studies
- ✓ Health
- ✓ Courses in other subjects are available with online learning.

Orientation

- On arrival at Dunedin airport the student will be met by a representative of the school and taken to their homestay family.
- The homestay family will familiarise the student with the town of Milton and traffic laws, help them open a bank account, show them how to get to school including taking them on the first day and help with the purchase of the school uniform and stationery.
- Students will be met on their first day at school by Mrs Gilling.
- Students will be provided with an orientation programme by member/s of the International Department on arrival at Tokomairiro High School.
- They will work in liaison with classroom teachers to ensure the student is adapting to the school environment.
- International Department staff will meet regularly to continue to monitor the student's progress.
- Translators will be available if necessary.
- Parents may ring the school at any time to discuss queries or concerns

Emergencies

Parents need to inform the school of any change of contact details for themselves or the emergency contact.

In the event of an emergency the parents will be notified as soon as possible.

Mrs Jocelyn Gilling can be contacted in an emergency at
+64 3 417 8620 work
+64 3 417 8566 home
027 660 9357 cell phone in NZ

Health and Safety

In some cases the school may be unable to guarantee the health and well-being of the student because the student has issues relating to mental and physical health that are not disclosed prior to enrolment or arise after arrival. In such cases the Principal reserves the right to return the student to their home country.

Conditions of Acceptance

English Requirements

Courses are not conditional on a given level of English ability however acceptance to sit exams is based on the ability of the student at the time.

Students must be at a minimum level of intermediate English if they wish to sit NCEA Level 1 and for starting an IELTS class.

Students will be tested on their English ability in writing, reading, listening and speaking in the orientation period.

Payment of fees

Refund policy as below is accepted and all school policies will be abided by.

Student has appropriate and current medical and travel insurance.

The student must observe the rules of the school and the laws of New Zealand.

Additional Information

Code of Practice

Tokomairiro High School has agreed to observe and be bound by the Code of Practice for the pastoral Care of International Students. Copies of the Code are available from the New Zealand Ministry of Education website at <http://www.nzqa.govt.nz/providers-partners/education-code-of-practice/>

Immigration

Full details of Immigration requirements, and reporting requirements are available from Immigration New Zealand, and can be viewed on their website at www.immigration.govt.nz

Eligibility for Health Services

Most International students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz

Accident Insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at www.acc.co.nz